



Kincardineshire Development Partnership
AGM – Wednesday 24th March 2021 at 7 pm
Jubilee Hall, Portlethen

Minutes

Attendees:

Ron Sharp – Portlethen Town Association (Chair)
Mairi Eddie – Benholm & Johnshaven Community Council
Ian Hunter – Stonehaven Community Council
Andrew Newton – Stonehaven Tolbooth Association
Sandra Davison – Mearns Area Partnership
Isabella Williamson – Arbuthnott Community Council
Bridget Scott – Betteridge Centre
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council
Marion McNeil – Crathes, Drumoak & Durris CC
Walter McMillan – Portlethen Men's Shed
Bob McKinney – North Kincardine Rural CC
Reid Hutchison – Aberdeenshire Council
Councillor Alison Evison – Aberdeenshire Council
Councillor Ian Mollinson – Aberdeenshire Council
Councillor Colin Pike – Aberdeenshire Council
Emma Millar – OMTA
Jim Titmuss – Auchenblae Parks Committee
Elma Whyte – Skateraw Hall, Newtonhill
Karen Traill – Edzell Woods Community Trust
Alison Duncan – Jubilee Hall

In Attendance:

Jacky Niven – KDP Development Worker
Margo Titmuss – KDP Administrator (Minutes)

Apologies:

Paul Melling – KDP Trustee – Portlethen & District Community Council
Cllr Sarah Dickinson
Cllr Dennis Robertson

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Jackie Bruce - Panthers Basketball Club
Julia Morton - The Haven
Margo Wilson - AHSCP
Helen Thomson - Fettercairn Public Property Committee

1. Welcome

Ron Sharp welcomed all members, Trustees, Councillors and staff, and thanked them for virtually attending the KDP AGM during these challenging times.

2. Previous Minutes

The minutes of the AGM of 31 October 2019 were presented. Their approval was proposed by Mairi Eddie and seconded by Walter McMillan.

3. Matters Arising

There were no matters arising.

4. Motion to Change Constitution – Board Membership

An explanation of the proposed change to the constitution was presented in the Agenda, as follows:

During the covid-19 lockdowns the Scottish Government has permitted the relaxation of the rules for charities holding virtual meetings; however, this dispensation ends on 31st March 2021. It is hoped that normalcy will return shortly but in order that KDP can hold future meetings virtually, if required, the Trustees propose the following resolution to be voted on by members at the AGM.

*‘The Constitution shall be amended by addition of new Clause 10A as follows-
10A The Board may decide that any Meeting of the Members or the Board need not be held at any particular place, and may be held, and any votes may be permitted to be cast, by electronic means or any other means.’*

Those present voted unanimously to accept the amendment, and therefore it will be inserted into the Constitution as Clause 10A. The amended constitution will be sent to OSCR.

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5. Chairman's Report

Ron Sharp began by highlighting that KDP has continued to perform at the highest level and delivered its core objectives under the Service Level Agreement (SLA), despite the restrictions that the Covid pandemic has brought. KDP has continued to be at the forefront of developing initiatives; continued to support community resilience; secured funding; and developed important links through involvement with the Third Sector.

Ron referred attendees to the KDP Annual Report, which was included in the papers for the meeting, and advised that Jacky Niven had produced an informative presentation which would provide more detail.

Ron credited the success of KDP to the ongoing commitment of its staff and trustees, and the support it receives from its member organisations. He paid tribute to the KDP staff and emphasised the difficult working conditions of the past year. Ron mentioned that Kirsty Alchin had left the employment of KDP during the pandemic and wished her well in the future.

Ron advised that the Board had only met on a few occasions during the last year, and that a sub group of office bearers had been formed to handle affairs. He hoped that regular meetings would resume shortly.

Ron explained the change to Council funding and that this would necessitate a change in the SLA. Due to good governance in previous years, KDP is still in a healthy and sustainable position, however there will be a need to find other sources of income.

He concluded his report with a message : As far as KDP is concerned it is very much – **Business as Usual.**

6. Treasurer's Report

Andrew Newton presented the annual accounts for KDP.

He advised that there was a slight increase (£500) in expenditure over income.

He highlighted that the funds contained within the Windfarm Accounts are ring-fenced for Community Funds.

Andrew thanked Margo Titmuss for her assistance, and Charles Sands for compiling and presenting the accounts.

There were no questions.

Ron thanked Andrew for his particular attention to the role.

7. KDP Annual Report

Jacky Niven, KDP Development Officer drew everyone's attention to the Annual Report for 2019-2020 which provides detail on KDP's activities since the previous AGM. She gave a presentation,

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including a short film, of the work KDP has done in the local community; the impact on local organisations; as well as information on the other work undertaken eg. K&M Annual News, Talking Halls; Community Cash; progression of Community Actions Plans; Volunteer Fairs; chairing the Third Sector Strategy Group; Third Sector Week; K&M Wellbeing & Welfare Network; considerable funding success; Community Windfarm Funds; community response to Covid; interactive map; and more.

Jacky stressed that the services of KDP are needed now more than ever before, and the importance of finding a funding mechanism to continue to support our communities in the future. She concluded by thanking Margo, the Trustees and Reid Hutchison for their support.

8. Appointment of Board of Trustees

Reid Hutchison, Community Economic Development Coordinator, Aberdeenshire Council introduced himself to the attendees, and chaired the appointment of the Board of Trustees. There were no notices of resignation received.

Paul Melling was to be accepted as a Trustee representing Portlethen & District Community Council, however Ian Hunter advised that Paul had resigned as the representative from the Community Council.

As per the KDP Constitution, all Community Council representatives are deemed to remain as Trustees until such time as they resign. Accordingly, the following Trustees all remain in place:

Arbuthnott – Isabella Williamson

Benholm & Johnshaven – Mairi Eddie

Catterline, Kinneff & Dunnottar Community Council - William Dargie

Crathes, Drumoak and Durris – Marion McNeil

Newtonhill, Muchalls and Cammachmore - George Cruickshank

North Kincardine Rural Community Council - Bob McKinney

Stonehaven – Ian Hunter

Also as per the Constitution, Community Group Trustees remain in post until such time as they resign. The following Trustees all remain in place:

Mearns Area Partnership - Sandra Davison

Portlethen Men's Shed – Walter McMillan

Portlethen Town Association - Ron Sharp

Stonehaven Tolbooth Association - Andrew Newton

The Bettridge Centre - Bridget Scott

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No further nominations were received.

Reid listed all current Trustees to remain in post. These were proposed by Bob McKinney and seconded by Isabella Williamson.

Reid encouraged representation from the Community Councils of Gourdon; Mearns; Portlethen & District; Royal Burgh of Inverbervie and St Cyrus, and confirmed that representatives can be co-opted on in the future.

9. Any Other Business

Ron updated those present on the office situation. He advised that since the pandemic the staff had worked from home, and that both Jacky and Margo were happy to continue to do so, whilst continuing to offer the same level of service. The decision was made to close the office, although this decision may be revisited in the future.

Ian Mollison thanked Jacky for an interesting and informative presentation and acknowledged that Covid has changed how everyone works. He believes that KDP does excellent work and hopes that funding will be found to enable Development Partnerships to continue their role.

He thanked everyone in KDP for supporting community groups in Kincardineshire.

10. Thanks and Close of Meeting

Ron thanked everyone for attending the meeting, and the formal session was concluded.

The meeting closed at 8.11pm.

Minutes taken by Margo Titmuss

I, Ronald Sharp hereby confirm these minutes reflect a true and accurate record of the meeting.

Signed: R Sharp. Date: 28/6/2022

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