



Kincardineshire Development Partnership  
AGM - Thursday 31 October 2019 at 7 pm  
Jubilee Hall, Portlethen

### Minutes

#### Attendees:

David Nelson – Mearns Community Council (Chair)  
Ron Sharp – Portlethen Town Association  
Ian Hunter – Stonehaven Community Council  
Mairi Eddie – Benholm & Johnshaven Community Council  
Sandra Davison – Mearns Area Partnership  
Walter McMillan – Portlethen Men's Shed  
William Dargie – Catterline, Kinneff & Dunnottar Community Council  
Andrew Newton – Stonehaven Tolbooth Association  
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council  
Reid Hutchison – Aberdeenshire Council (Chair)  
Bruce Stewart – Aberdeenshire Council  
Councillor Alison Evison – Aberdeenshire Council  
Alasdair Shiach – Mearns Community Council  
Michael Bennett – Benholm & Johnshaven Community Council  
H Graham Norrie – North Kincardine Rural Community Association  
Mike Lloyd-Wiggin – Portlethen Town Association  
Julie Lindeman – Stonehaven Town Partnership  
Sundari Joseph – Jubilee Hall, Portlethen  
Elma Whyte – Skateraw Hall, Newtonhill  
Heather Hopkins -- Skateraw Hall, Newtonhill  
Ian Dow – Public  
T Fraser – Public  
V Wittes - Public

#### In Attendance:

Jacky Niven – KDP Development Worker  
Margo Titmuss – KDP Administrator (Minutes)  
Kirsty Alchin – KDP Administrator

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**Apologies:**

Cllr Alastair Bews

Cllr Sarah Dickinson

Cllr Ian Mollinson

Cllr Dennis Robertson

Cllr Wendy Agnew

Cllr George Carr

Bob McKinney – KDP Trustee - North Kincardine Rural CC

Marion McNeil – KDP Trustee – Crathes, Drumoak & Durriss CC

Bridget Scott – KDP Trustee – Betteridge Centre

Isabella Williamson – KDP Trustee – Arbuthnott Community Council

Jackie Bruce - Panthers Basketball Club

Jane Cruickshank – The Bellman

Colin Stratton – Portlethen & District Voluntary Community Ambulance

**1. Welcome**

David Nelson welcomed all members, Trustees, Councillors and staff, and thanked them for attending.

**2. Previous Minutes**

The minutes of the AGM of 25 October 2018 were presented. Their approval was proposed by Michael Bennett and seconded by Walter McMillan.

**3. Matters Arising**

There were no matters arising.

**4. Motion to Change Constitution – Board Membership**

An explanation of the proposed change to the constitution was presented in the Agenda, as follows:

Recently the Board of Trustees have had some concern over the fact that a few Community Councils have experienced a low level of elected representatives. This can impact on KDP by either these Councils not been able to provide a representative or, in extreme cases, ceasing to exist. KDP requires a minimum of six elected representatives at each meeting to be quorate; reducing the pool of trustees increases the chances of being inquorate. The constitution permits the

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Board to co-opt up to four additional individuals from member organisations and these have full voting rights. However, those co-opted cannot be included when deciding whether a meeting is quorate. This is illogical. To rectify this and reduce the chances of being inquorate the Board of Trustees recommend that the membership approve the following amendment to clause 90 of the constitution (additional text in bold):

*Clause 90 No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 6 elected **or co-opted** trustees, present in person*

Those present voted unanimously to accept the amendment, and therefore the change to Clause 90 is now adopted. The amended constitution will be sent to OSCR.

#### **5. Chairman's Report**

David Nelson referred attendees to the KDP Annual Report, which was included in the papers for the meeting. David highlighted the following:

- Consolidation of new office space, situated in the Sheriff Court Building
- Benefit to membership of weekly Bulletin
- Active participation in ARPF
- Lead role in Third Sector Strategy Group for Aberdeenshire
- Kept within budget
- Increased membership
- Large range of groups receiving funding help
- Community Action Plan (CAP) for Portlethen completed
- 3 Community Benefit Funds completed
- £400,000 brought in to area through funding of groups helped by KDP

David paid tribute to the KDP staff and listed the duties which they were involved with. He thanked them for their industry and support in securing a notable role and place for KDP in our communities.

David provided thanks to his fellow trustees for their help and support over the last 3 years. He advised that it had been a pleasure to act as Chair, and to be involved with the various community groups. David stood down as Chair and as a Trustee. He wished continued success to the work and role of KDP.

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## **6. Treasurer's Report**

Ian Hunter presented the annual accounts for KDP. He advised that the reserves have dropped from £42,000 to £37,000. The difference can be explained by the move to new premises and the investment in new equipment.

He believes there is a need to explore other forms of income for KDP in the future, when continued financing from the Council is uncertain.

Ian thanked Margo Titmuss and Charles Sands for their assistance in compiling and presenting the accounts. There were no questions.

Ian stood down as Treasurer having filled the role for 3 years.

## **7. KDP Annual Report**

Jacky Niven, KDP Development Officer showed a film of the work KDP has done in the local community; the impact it has had on local organisations; as well as information on the other work undertaken eg. member of the ARPF; chairing the Third Sector Strategy Group; Community Action Plans; etc.

Jacky took the opportunity to present David Nelson with a gift from the staff and Trustees of KDP in gratitude of all that he has done throughout his chairmanship.

## **8. Appointment of Board of Trustees**

Reid Hutchison, Community Economic Development Coordinator, Aberdeenshire Council introduced himself to the attendees, and chaired the appointment of the Board of Trustees. Reid explained that he had been involved at the inception of KDP on 16<sup>th</sup> September 2014. He commented on the great job being done, and how it significantly assists him in his role.

Notices of resignation had been received from Michael Morgan (March 2019), Ron Sharp (June 2019), David Nelson (October 2019), Andrew Newton (October 2019).

As per the KDP Constitution, all Community Council representatives are deemed to remain as Trustees until such time as they resign. Accordingly, the following Trustees all remain in place:

Arbuthnott – Isabella Williamson

Benholm & Johnshaven – Mairi Eddie

Catterline, Kinneff & Dunnottar Community Council - William Dargie

Crathes, Drumoak and Durris – Marion McNeil

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Mearns – following the resignation of David Nelson, Mearns Community Council nominated Alasdair Shiach as their representative. Alasdair’s nomination was agreed unanimously. Newtonhill, Muchalls and Cammachmore had nominated George Cruickshank as their representative following Michael Morgan’s resignation. George’s nomination was agreed unanimously.

North Kincardine Rural Community Council - Bob McKinney

Portlethen and District Community Council - Ron Sharp resigned in June and no new representative has been nominated

Stonehaven – Ian Hunter

Also as per the Constitution, Community Group Trustees remain in post until such time as they resign. The following Trustees all remain in place:

Mearns Area Partnership - Sandra Davison

Portlethen Men’s Shed – Walter McMillan

Portlethen Town Association nominated Ron Sharp as their representative. Ron’s nomination was agreed unanimously.

Stonehaven Town Partnership – Andrew Newton resigned and no new representative has been nominated.

Stonehaven Tolbooth Association nominated Andrew Newton as their representative. Andrew’s nomination was agreed unanimously

The Bettridge Centre - Bridget Scott

No further nominations were received.

Reid encouraged representation from the Community Councils of Gourdon; Portlethen & District; Royal Burgh of Inverbervie and St Cyrus.

## **9. Any Other Business**

There was no further business

## **10. Thanks and Close of Meeting**

Following an opportunity for refreshments and informal networking, Ron Sharp concluded the evening. He shared his view that there will be challenging times ahead but that KDP remains viable.

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Ron provided thanks to the Jubilee Hall for providing a great venue; attendees for coming to the meeting; the staff for their role in the success of KDP and to David Nelson for his excellent chairmanship over the last 3 years.

The meeting closed at 8.10pm.

Minutes taken by Margo Titmuss

I, RONALD SHARP hereby confirm these minutes reflect a true and accurate record of the meeting.

Signed: R. Sharp Date: 24th March 2021

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