

**Kincardineshire Development Partnership
Board of Trustees Meeting – Thursday 30th January 2020 at 7.00 pm
Invercarron Resource Centre, Low Wood Road, Stonehaven, AB39 2LJ**

Minutes

Present:

Ron Sharp – Portlethen Town Association (Chair)
Isabella Williamson – Arbuthnott Community Council
Walter McMillan – Portlethen Men’s Shed
Mairi Eddie – Benholm & Johnshaven Community Council
Bob McKinney – North Kincardine Rural Community Council
Marion McNeil – Crathes, Drumoak & Durris Community Council
Andrew Newton – Stonehaven Tolbooth Association
Alasdair Shiach – Mearns Community Council
Bridget Scott – Bettridge Centre

In Attendance:

Jacky Niven – KDP Development Worker
Margo Titmuss – KDP Administrator (Minutes)

Apologies:

Ian Hunter – Stonehaven and District Community Council
Sandra Davison – Mearns Area Partnership
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council

1. Welcome

The Chair, Ron Sharp, welcomed all those present and thanked them for attending. It was noted that there was a lot to cover on the Agenda. Apologies were noted.

2. Approval of Previous Minutes

The minutes of the formal meeting of 28th November 2019 were approved as an accurate record of the meeting. They were proposed by Bridget Scott, and seconded by Ron Sharp.

3. Matters Arising.

Attendance of Reid Hutchison at Board Meeting. Ron advised that Reid would not be attending the meeting as there is no update to the SLA at this time.

Trustees that were not aware of the incident that occurred at the AGM asked for clarification. It was agreed that staff should not be left alone with the public at the AGM, and a Trustee should always be present.

Self Build Presentation – it was agreed that such an event would not be progressed at this time.

4. Monthly Reports

Finance

Andrew advised that he has spent time getting to grips with the accounts. His bank signatory approval has been granted, and an application has now been submitted for internet access.

Andrew noted a couple of entries on the accounts which were in the incorrect cells, and subsequently discovered the bank balance did not appear to be correct. This has now been rectified and the accounts resent to the Trustees.

New Members

There were no member applications received this month, however Gourdon Community Council have submitted an updated application form. This will be input in the member register and the contact details updated for the weekly Bulletin.

5. Sub-group / Committee Reports

Governance

Nothing to report

Windfarm Subgroup

Isabella provided an update as follows:

The Meikle Carewe awards presentation took place in November.

There has been a delay in opening the St John's Hill fund. There has been a change in ownership which has resulted in the payment not being transferred as yet.

The windfarm sub-committee meeting is being held on Tuesday 25th February in the Sheriff Court Building.

Ron S has agreed to replace David Nelson on the sub-committee.

6. KDP Development Officer Report

The Development Officers' Activities Highlights were circulated in advance of the meeting.

Jacky explained that she wanted to organise a KDP Open Day utilising the expertise of KDP staff and trustees, covering areas such as funding; constitutions; Community Action Plans; security; insurance; trust law; etc.

It was suggested that the event would be held in the afternoon and early evening (2-7pm).

Action: Jacky to prepare a scope for the next meeting

Jacky requested trustee approval to attend a Visual Facilitation course, costing £185. This was approved.

7. SLA Update

Westminster has delayed setting their budget until 11th March 2020, as a result this will impact on the Scottish Government's and therefore Aberdeenshire Council's timetable for budget allocation. This means that AC will be unable to confirm the SLA allocation for the Rural Partnerships until May 2020. An interim payment will be made for the first quarter based on the current SLA to ensure continuity in the current circumstances.

8. Sheriff Court Building

Ron thanked Jacky, Kirsty, Margo and Andrew N for preparation of the discussion document on a potential move from the Sheriff Court Building. This document was distributed to all trustees in advance of the meeting.

The current lease expires on 31st March.

It was agreed that there are 3 options: stay, move or 3 month extension, and given the current SLA uncertainty it would be prudent to go with an extension with a view to move in the future.

In the meantime, Ron is to make contact with DM Hall to discuss the heating and security concerns.

During the conversation it was discussed that KDP should investigate alternative funding opportunities to lessen the reliance on the SLA funding. A sub-group was formed to look at this, comprising of Mairi E, Bridget S, Isabella W and Bob McK

9. AOCB

Nothing to report

10. Date of Next Meeting

The next Board meeting is due to be held on Thursday 27th February at Portlethen Men's Shed.

The meeting closed at 8.45 pm.

Minutes taken by Margo Titmuss

I, _____ hereby confirm these minutes reflect a true and accurate record of the meeting.

Signed: _____ Date: _____